

Basingstoke Rugby Club

Committee Meeting Minutes

Date: 13th April 2026

Location: Clubhouse

Chair: Committee Chair

1. Present

James Jagged, Douglas Goodwin, Alistair MacKenzie, Paddy Gilbert, Laurence Mottram, Steph Armstrong.

2. Apologies

Helen Savage, Philip Kieff.

3. Minutes of Previous Meeting

The minutes of the previous meeting had been circulated in advance. These were approved, subject to any final comments from those not present.

4. Appointments

A new Commercial Chair was welcomed and seconded into the role until the AGM, where the position will be formally ratified.

5. Reports and Updates

5.1 Rugby / Youth Update

A recent youth section incident was discussed. It was noted that the situation has now stabilised, with interim arrangements in place until the end of the season.

5.2 Matchday Operations

Issues were reported with car park access during a busy fixture day, resulting in congestion and a complaint. It was agreed that future coordination with relevant parties is required to ensure access is properly managed.

5.3 Treasurer's Report

The Treasurer's report was received positively. Bar revenue has increased year-on-year, driven by both pricing adjustments and higher transaction levels. Margins remain under pressure due to rising costs. Strong bookings and event attendance were noted as positive indicators.

5.4 Community and Membership

Local advertising initiatives have been undertaken to support membership growth. Further activity is planned ahead of the new season.

5.5 Commercial Update

Additional marketing support has been identified to strengthen social media and promotional activity.

5.6 Facilities

Toilet refurbishment works are progressing. Feedback from visitors reinforced the importance of this upgrade. Survey responses are being collected to support funding requirements, with further responses needed.

6. Any Other Business

6.1 Women's Rugby Anniversary

The committee agreed to recognise 25 years of women's rugby at the club. Engagement will take place with current and former participants to determine an appropriate format for celebration.

6.2 Player Recognition

The committee agreed in principle to introduce recognition for representative honours. Options include certificates and pin badges, with a potential presentation at a key club fixture.

6.3 Communications

It was agreed that the current newsletter format is unsustainable. A move to a monthly communication model will be explored, with optional additional updates for those who wish to receive them.

6.4 Budgeting

The committee discussed introducing departmental budgets. No decision was taken, but further analysis of current spend is underway.

6.5 End of Season Events

Plans for end-of-season events were discussed, including opportunities to enhance the venue setup for future marketing purposes.

6.6 CCTV and Compliance

Additional CCTV signage will be implemented to support compliance and operational oversight.

6.7 Community Engagement Role

A volunteer has expressed interest in supporting outreach activities. Further clarity is required regarding alignment with external programmes before progressing.

6.8 Girls and Women's Pathway

While a structure is in place, further action is required to drive implementation. A wider meeting of coaches and stakeholders will be arranged to align plans ahead of next season.

6.9 Governance and Systems

Work continues on reviewing systems and processes, including potential improvements to membership and reporting tools.

6.10 Pay-to-Play

It was agreed that new players with no prior history may receive one initial free game. Thereafter, all players are expected to comply with pay-to-play or membership requirements.

7. Close

There being no further business, the meeting was closed.