



**Basingstoke RFC Committee**

**Monday 9<sup>th</sup> June 2025 @ 7.00pm Minutes**

**Apologies Received:** Helen Savage,

1. **Facilities** – Sprinkler and Stand storage/ Bunker update – Ben & George Rees  
Reported on the BDCC inspection of the Cage and its irrigation/sprinkler system. Future steps to be taken installation of a metered standpipe separating BRFC from BHCC thus ensuring accurate billing rather than a 25% of total water consumed by both Clubs, particularly pertinent as BRFC have not used the sprinkler system on the Cage for the best part of 18 months. The serving and upgrading of the Cage irrigation system was costed by the council as being circa £8.5k. This cost would have to be borne by BRFC if the work was to be undertaken. The installation of the metered standpipe would be funded by BDCC. It was agreed that we should actively engage with BDCC in getting the metered standpipe as soon as possible. In the meantime, the Committee undertook action to find a cheaper alternative to irrigating the first team pitch. An update will be provided at the July meeting. It was also agreed to hold a 'Make & Mend' day at the Club asking for volunteers to assist with general maintenance and refurbishment (Sunday 6<sup>th</sup> July)

Whilst the BDCC inspected the Storage space under the Main stand searching for the optimal location point for the metered standpipe they commented and condemned the Electrical wiring circuit and wiring Loom supporting the strip lighting array and PA system. Action was agreed by the committee to urgently upgrade the electrical system in a quest to secure an EHIC accreditation. A tender for the work to be completed was agreed and marked as URGENT – Update to be received at the July Committee Meeting.

**Club Catering**

The club Mgt team are engaged with four tendering parties. One has just been eliminated from the process. Two are engaged in Site visits to BRFC to take place over the next couple of weeks. The fourth has submitted a proposal / cost matrix to engage with BRFC

2. **Minutes of Previous Operational meeting** (put forward for approval)  
Minutes from the May committee meeting were approved and forwarded to governance to post on the BRFC website
3. **AGM** – Formulate Proposed agenda  
The Agenda for the AGM was agreed and approved for circulation ahead of the confirmed date.  
Within the AGM agenda was the proposal of / nominations for new Life Members to be placed in front of the AGM quorum for approval based upon a majority vote. It was proposed that Russell and Michele Amos be acknowledged for their contribution and service to Junior and Youth Rugby at BRFC. The Committee unanimously agreed that they should be put forward to the AGM quorum.

**4. Actions from Previous Operational meeting:**

- a) Sponsor update – It should be recorded that the Committee is still trying to secure a new volunteer head of commercial. To date no applicants have come forward. The club desperately needs new sponsors and the renewed support of current sponsors. At the time of the current meeting JJ was engaged in a discussion with two new potential sponsors.
- b) Commercial – Actively recruiting and searching for a new Head of Commercial

**5. From Reports and Updates:**

**d) Playing – Alistair Report Received**

- (i) 'Roll of Honor's boards' – Quotation for worked to be completed being sought
- (ii) Junior section Coaches meeting - Completed successfully
- (iii) CCC – Announcement forthcoming on the role within the club

**di) Treasurer:**

- (i) Treasurers report Mgt Accounts. - received and circulated, a verbal summary will also be delivered on the filed 2024/25 BRFC trading by Helen at the AGM

**dii) Community:**

- (i) Latest update – No new updates reported

**6. Any Other Business**

- (i) Star Program – Engagement and internal landing of the Star initiative at BRFC
- (ii) Engagement with SNAP
- (iii) New Camera installation & Make & Mend Days – w/c 7<sup>th</sup> July two new CCTV cameras being installed

**7. Next Meeting**

- (i) **Monday July 14<sup>th</sup>, 2025 @ 7.00pm** – This will be a Committee Meeting

**To all the Team - 'Thank you for your attendance' in support of  
the Club Community**