

Office use only - Tour number:

Updated September 2016



## YOUTH RUGBY TOUR CHECKLIST

Age group:

Tour Venue:

Date of Tour:

Tour Manager:

I have applied for the appropriate permission from the CB for the Tour (and from Host Union if overseas)	
I have read the RFU document " <a href="#">Touring with Children</a> " and understand the responsibilities contained therein	
All members of the Tour staff understand their responsibilities pertaining to child Protection and Safeguarding whilst on Tour, in accordance with the RFU Touring Guidelines	
Parents, players and staff are aware of the expected Codes of Conduct whilst on tour (examples available at <a href="http://www.hampshirerugby.com/archive/tours.html">http://www.hampshirerugby.com/archive/tours.html</a> )	
All members of the Tour staff (listed below) have been appropriately vetted in accordance with RFU Guidelines and have a current <b>RFU DBS</b> certificate:	
There will be adequate supervision (adults in a supervisory role must be RFU DBS checked) of players during the Tour (minimum ratio 1:10, working ratio 1:5)	
There has been appropriate consideration of all <b>emergency procedures</b> (first aid, child welfare, transport, risk assessment for travel and venue) and <b>insurances</b> (for non-rugby activities, public, civil and personal liability, legal, medical (EHIC if in EEC) travel (baggage, money, curtailment/cancellation – esp if overseas) and repatriation costs)	
All parents/carers have signed a <b>consent/medical form</b> allowing players to go on Tour.	
Emergency Contact numbers have been left with an identified home contact who is a member of the organisation and is also DBS checked. (name):	

*Tour Manager to sign off all boxes above and return to Club Safeguarding Officer before tour start date.*

Signed: (Club Safeguarding Officer):	Date:
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This checklist should accompany or follow the **INITIAL Tour Application**.

Further info at: <http://www.hampshirerugby.com/archive/tours.html>