



ROLE DESCRIPTION

ROLE TITLE	YOUTH CHAIRPERSON
REPORTS TO	CLUB CHAIR
DIRECT REPORTS	ALL YOUTH (INCLUDING COLTS) COACHING STAFF, TEAM MANAGERS, FIRST AID CO-ORDINATOR, YOUTH FIXTURES PERSONNEL, YOUTH TREASURER, YOUTH DISCIPLINARY OFFICER

NATURE AND SCOPE

The Youth Chairperson is in many ways the guardian of the future of the club. You'll be responsible for leading everyone associated with Mini and Youth Rugby, Colts and Girls' Rugby – from players and parents to coaches. You'll work alongside the Club Chairman to ensure the club vision is reflected in Mini and Youth, Colts and Girls' Rugby.

KEY ACCOUNTABILITIES AND RESPONSIBILITIES

- Responsibility for the effective running of the Youth Section
- Set the agenda for the Youth Section including future development
- Create and lead a team of people to deliver rugby for U6-U18 year olds as well as U13-U18 Girls
- Arrange and chair Youth Committee meetings
- Make sure the Youth section is represented within the Main Committee and local Constituent Body meetings
- Attend Sub-Committee meetings if they concern any Youth Rugby policy
- Attend Disciplinary Panels involving members of the Youth Section as appropriate
- Ensure that the Club's policies are available to all members
- Support the Club Safeguarding Officer to ensure the Club's compliance with regard to the RFU Safeguarding Audit requirements including DBS checks on all adults working with children within the youth section
- Contribute to the Honorary Chairman's Annual General Report
- Work alongside other Club officers to coordinate the running and playing of Youth rugby tournaments
- Make sure players, coaches and parents are familiar with and uphold the core values of the game
- Ensure safety, equity and quality in playing and coaching by liaising with the Club Coaching Coordinator, Club Safeguarding Officer, Volunteer Manager and Referee Coordinator
- Ensure those who are new to the game understand that it can be played and enjoyed by all
- Able to demonstrate the highest professional and personal integrity
- Communicate effectively and to present a highly professional image when representing BRFC
- Act as an ambassador for, and promote the best interests of BRFC at all times, including the promotion of the BRFC and RFU Core Values
- Undertake such other duties as maybe required from time to time as are consistent with the responsibilities of the post and the needs of BRFC.

PERSON SPECIFICATION



QUALIFICATIONS AND EXPERIENCE

- Current RFU Enhanced DBS disclosure (or willingness to obtain one)
- Recent and relevant experience of working with, or in sports clubs and preferably in a rugby environment.
- Experience of working with other agencies in business or sport
- Practical involvement in sport (preferably Rugby) as a player, coach or other volunteer
- Ideally some background in a voluntary sport operation – as a professional or volunteer

SKILLS & PERSONAL ATTRIBUTES

Ideally, you'll need to be:

- An experienced and effective manager
- Confident and good at communicating
- Diplomatic and discreet
- Well-acquainted with the running of the club
- Friendly and approachable
- Well organised

ADDITIONAL INFORMATION

How much time it will take up:

Approximately 6 hours per week.

What you'll get out of it:

This is a highly respected and valued role within the club and wider community. As the club's leader of rugby for 6-18 year olds, you'll have a direct hand in results on and off the pitch – it's a demanding role, but incredibly rewarding seeing young players develop.

All Role Holders must maintain an appropriate standard of confidentiality. Any disclosures of confidential information (including personal information kept on computer or other media) made unlawfully outside the proper course of duty will be treated as a serious disciplinary offence.

Personal circumstances must allow the candidate to work extended hours on occasion during times of peak activity.

The role description, person specification and responsibilities may be subject to change at the discretion of the BRFC and in accordance with business/organisational developments. Any changes will be communicated to the role holder as appropriate.