



BASINGSTOKE
RUGBY FOOTBALL CLUB

BRFC Committee Meeting Minutes

12TH JANUARY 2026

Date: 12 January 2026

Location: Apollo Hotel

Attendees: James Jagged, Douglas Goodwin, Laurence Motram, Philip Kieff, Alistair Mackenzie, Paddy Gilbert

1. Apologies

Apologies were received from those unable to attend : Helen Savage

2. Approval of Previous Minutes

The minutes of the previous committee meeting were approved as a true and accurate record.

3. Matters Arising

Items not covered elsewhere on the agenda are addressed within the relevant sections.

4. Women's Rugby Development

Retention challenges were noted, particularly at under-18 level, with five players potentially leaving for Newbury.

The need for clarity on whether the women's section is social or competitive was discussed.

Coaching updates included the appointment of a new backs coach and concerns regarding head coach availability.

Player consultation was agreed as essential before decisions are made.

Actions:

- Alistair to provide women's leadership contacts.
- Alistair/Eric to engage with Rennie regarding coaching succession.
- Committee to support structured player consultation.

5. Coaching & Volunteer Structure

The importance of role clarity and reducing volunteer friction was discussed.

Action:

- Eric to coordinate expectations and timelines.

6. Finance & Membership

Operating profit has improved due to increased membership fees.

Bar performance has improved to near break-even.

Significant cost savings achieved through renegotiated contracts.

Actions:

- Support marketing survey and school outreach.

7. Facilities & Operations

Roof repairs nearing completion.

Access controls reinforced for physio, kitchen, bar and shop.

Proposal agreed to conduct a service quality audit.

Actions:

- Philip to update on men's toilets funding.

- Lindsay to confirm physio access.

- Douglas to facilitate service audit.

8. Staffing, Licensing & Compliance

Bar role confirmed as Supervisor.

Licensing cover gaps noted.

Catering operations stabilised.

Actions:

- Rachel to clarify licensing compliance.
- Committee to address licensing risks.

9. Marketing, Events & Engagement

Member survey underway.

Plans for Christmas, New Year and Volunteer Awards supported.

Actions:

- Sinead to coordinate food/bar for events.
- Alistair to plan volunteer awards.

10. Youth Rugby & Fixtures

Fixture clash on 24 March noted.

Friday evening kickoff proposed.

Pitch deed rights under review.

Actions:

- Steve to manage scheduling.
- Alistair to review pitch deeds.

11. Policies & Governance

Policy updates to be reviewed for consistency.

Actions:

- Laurence to coordinate review.

12. Any Other Business

Inactive members to be removed from communications.

13. Date of Next Meeting

9th February 2026